RSMAS STUDENT TRAVEL FUND

Type I Application: Travel to present at a scientific meeting or conference

Name: **Email:**

Division: **Degree:** **RSMAS Matriculation Date:** **Anticipated Graduation Date:**

Campus Phone: **Cell Phone:** **Red24 Completion Date**:

MEETING INFORMATION:

Name:

Location: ☐ International ☐ Domestic

Dates of Meeting: Dates you will attend:

Abstract Title:

Check all that apply: ☐ First Author? ☐ Presenting Author? ☐ Research conducted at RSMAS? ☐ Research part of thesis/dissertation at RSMAS?

BUDGET:

Abstract Fee: Transportation: Other:

Registration Fee: Hotel: Explain:

TOTAL BUDGET:

NON-STUDENT TRAVEL FUND SUPPORT:

☐ Are you presently supported by a grant? (Check box for yes)

☐ Does this grant have money available for travel? If yes, how much is available for this meeting?

☐ Do you have other sources of travel money (excluding personal funds) for this trip? If yes, how much?

TOTAL Non-Student Travel Fund Support:

Total Budget - Total Non-STF = Amount you are requesting from STF (up to maximum)

TOTAL REQUESTED FUNDS FROM STF (Domestic and International Maximum $300) :

FUNDING HISTORY: Have you ever been funded by the Student Travel Fund?

If yes, when & how much? (e.g. 11/08, $300; 12/08, $300)

The following supporting documents are required to complete your application. It is your responsibility to submit all documentation AT LEAST ONE MONTH PRIOR TO TRAVEL. All fields must be filled completely and truthfully.

1) Printed copy of abstract
2) Documentation of abstract acceptance

Signature: Date:

RSMAS STUDENT TRAVEL FUND
Points Earned

Name: _____ **Email:** _____

Division: _____ **Degree:** _____ **RSMAS Matriculation Date:** _____ **Anticipated Graduation Date:** _____

Please check all applicable categories below and provide an explanation for 'yes' responses. In the boxes in the left column, enter the number of points (listed in parentheses). Please total your points at the bottom.

POINTS

	☐ Are you currently a MSGSO Officer? (4)	If yes, what position?	
	☐ Are you currently a representative? (2)	If yes, what position?	
	☐ Did you visit local businesses to collect items for the student auction? (variable depending on # of businesses visited)	If yes, what area and how many businesses?	
	☐ Did you donate an item or service to this year's Annual Student Auction? (1)	If yes, please describe:	
	☐ Did you help at the student auction? (1 for each shift designated by MSGSO)	If yes, what did you do and what times did you volunteer?	
	☐ Did you volunteer at any MSGSO events OTHER THAN the student auction? (1)	If yes, what did you do and what times did you volunteer?	
	☐ Have you volunteered for other service events at RSMAS? (points determined by event supervisor)	If yes, what did you do and when?	
	☐ Have you ever been a MSGSO Officer? (1)	If yes, what position(s) and when?	

TOTAL NUMBER OF POINTS EARNED: _____

I hearby certify that the above statements are honest and truthful. Volunteer status will be verified with MSGSO. False claims automatically disqualify STF application.

Signature: _____ Date: _____

RSMAS STUDENT TRAVEL FUND
Faculty Affidavit

Name: _____ **Email:** _____

Division: _____ **Degree:** _____ **RSMAS Matriculation Date:** _____ **Anticipated Graduation Date:** _____

The following information should be filled out by your faculty advisor. Responses may be hand-written.

Faculty Advisor Name: _____

Faculty Advisor Email: _____

1) Is your student presently supported by a grant? ☐ Yes ☐ No
2) Does this grant have money available for travel? ☐ Yes ☐ No

   If yes, how much is available for this meeting? _____
3) Do you have additional funds to contribute to the student's travel costs? ☐ Yes ☐ No

   If yes, how much is available for this meeting? _____

TOTAL CONTRIBUTION FROM FACULTY ADVISOR: _____

TOTAL REQUESTED FUNDS FROM STF (Domestic and International Maximum $300) : _____

I hearby certify that the above statements are honest and truthful. False claims automatically disqualify STF application.

Faculty Signature: _____ Date: _____

NOTE: No digital/typed signatures will be accepted. This page MUST have an original signature!