APPPOINTMENT TO STUDENT'S COMMITTEE

STUDENT
NAME: ________________________________

Choose one: ______ thesis
______ dissertation
______ internship

I understand and take responsibility for carrying out the obligations of serving on the above student's committee. The duties of the chairperson are to:
* Set appropriate deadlines for submission of preliminary and final sections of the thesis/dissertation;
* Notify all committee members and the candidate when review of the thesis/dissertation is complete;
* Make arrangements for the defense of the thesis/dissertation, notifying the Graduate Studies Office at least two weeks in advance.

All committee members agree to advise the student in the preparation of the thesis/dissertation, review the document and make comments/corrections in a timely manner, and plan and conduct the defense.

Name
Chair: ____________________________________________________________

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__________________________

Outside Member: __________________________

Name

__________________________

Address

__________________________

City State Zip

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Signatures

__________________________

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Approved:

__________________________

Academic Committee Representative

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Date