INTERNSHIP COMMITMENT FORM

Master of Professional Science (MPS)

Student Name/C-Number: ________________________________
Student E-Mail: ________________________________
MPS Degree Program/Track: ________________________________

Academic Advisor: _______________________________________
E-Mail: ________________________________ Phone: ________________________________

Committee Chair: _______________________________________
E-Mail: ________________________________ Phone: ________________________________

Internship Organization: _______________________________________
Address: ________________________________
_______________________________________
_______________________________________
Phone: ________________________________
E-mail: ________________________________
URL: ________________________________

Internship Supervisor: ________________________________
E-Mail: ________________________________ Phone: ________________________________

Internship Start Date: ________________ End Date: ________________
Hourly Commitment/Week: ________________
Please provide a summary of the expectations of the internship on a separate sheet of paper. This should include the expectations of the sponsor/supervisor and hosting organization, as well as a few sentences about your proposed internship project.

Note to Students and Supervisors: A detailed synopsis of a proposed contribution (i.e. the internship project) to the hosting organization is required as a formal proposal, preferably before the internship begins, but no later than 2 weeks after the start date. The internship proposal will include: an introduction to the topic (i.e. a literature review), a statement of the problem, the purpose of the study, methods and materials (i.e. the proposed activities and analyses), a timeline, and plans for disseminating the information. In addition, a requirement for the completion of the MPS degree is an oral presentation, preferably offered to the hosting organization, and a detailed report. Guidelines will be provided.

I support and agree with the details, expectations, and proposed contributory plan for the internship commitment outlined above.

______________________________________________________  Date: _________________
Student

______________________________________________________  Date: _________________
Internship Supervisor

______________________________________________________  Date: _________________
Committee Chair